

1.1

PLANNING

Date:

APN Number:

To:

From:

Project Location or Address:

Here is a list of activities, components and/or resources needed for this project:

SUPPORT PROFESSIONALS AND SERVICES

YES NO MAYBE

COMMENTS

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**SAMPLE
VERSION**

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OFF-SITE IMPROVEMENTS

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ON-SITE IMPROVEMENTS

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BUILDING INTERIOR (FLOORING, CEILINGS, PARTITIONS, WALL FINISHES)

YES NO MAYBE

COMMENTS

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MECHANICAL AND ELECTRICAL

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ENERGY COSTS

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INTERIOR FINISHING AND FURNISHINGS

YES NO MAYBE

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LANDSCAPING AND IRRIGATION

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MATERIALS AND EQUIPMENT-GENERAL

**SAMPLE
VERSION**

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HOME IMPROVEMENT TIPS FOR SELLING

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LAND AND BUILDING REQUIREMENTS

Land Size: Acres: Sq Ft

Projected Building Size: Sq Ft

Land less Building Size equals Remaining Land: Sq Ft

AREA PLANNING REQUIREMENTS

Area Description		SQ FT	Area Description		SQ FT

QUICK COST ANALYSIS

BUILDING VALUATION

SQ FT Times SQ FT COST Equals COST

COST Times Cap Rate PER CENT Equals COST/CAP

VALUE

CONSTRUCTION AND LAND COSTS

LAND SQ FT Times SQ FT COST Equals COST

CONSTRUCTION SQ FT Times SQ FT COST Equals COST

BUILDING COST

VALUE LESS BUILDING COST EQUALS EQUITY IN BUILDING

SAMPLE
VERSION

Purchase and

REAL PROPERTY PURCHASE

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Comments/Notes

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GENERAL REQUIREMENTS FOR CONSTRUCTION PROJECTS

NON-DISTRIBUTABLE LABOR

YES NO MAYBE UNITS QTY x UNIT COST = COST

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PERMITS AND FEES

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TEMPORARY SERVICES

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OTHER GENERAL REQUIREMENTS

YES NO MAYBE UNITS QTY x UNIT COST = COST

OTHER GENERAL REQUIREMENTS	YES	NO	MAYBE	UNITS	QTY x	UNIT COST =	COST
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INSURANCE AND BONDING

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OTHER OVERHEAD AND CONTINGENCY

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PROJECT CLOSE-OUT

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ONE YEAR INSPECTION

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